



Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

The Cirl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

MINUTES OF THE COFFINSWELL PARISH COUNCIL MEETING TUESDAY 15TH JUNE 2021 AT 7:15PM IN ST BARTHOLOMEW'S CHURCH

Present: Cllr A Parkes (Chairman), Cllr S Avery, Cllr V Flower, Cllr N Orchard

In attendance: Cllr A Dewhirst, Mrs J Thompson – Clerk
Five members of the public

1. The Chairman to open the meeting and receive apologies.

The Chairman opened the meeting at 7:15pm.
Apologies were received from Cllr A Brent and Cllr M Haines.
The Chairman reminded all about the Church's Covid guidelines.

2. To declare any interests arising at this meeting:

None

The Council will adjourn for the following item:

3. Reports:

3.1 County Councillor's Report – available to view on website.

3.2 District Councillor's Report – no report.

3.3 Police Report – reports regularly circulated.

3.4 NHW Report – reports regularly circulated.

The Council will convene to conduct the following business:

4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:

It was agreed by all to approve the minutes of the meeting of Tuesday 25th May 2021.

5. Audit 2020 – 2021

5.1 The Internal Audit Report was noted.

5.2 The Annual Governance Statement was agreed and approved by all and signed by the Chairman.

5.3 The Annual Accounting Statement was agreed and approved by all and signed by the Chairman.

5.4 The Clerk explained the slight change made to the Explanation of Variances, Cash Book, and Summary of Receipts & Payments on the advice of the Internal Auditor.

6. Finance

6.1 All Cllrs agreed to approve the payments required and the schedule was signed by Cllr A Parkes and Cllr S Avery.

6.2 All Cllrs agreed to approve the bank reconciliation for May 2021 which was signed by Cllr A Parkes.

6.3 All Cllrs agreed to an update of the Budgetary Control and Authority to Spend section of the Financial Regulations.

7. Funding & Grants

None

8. Footpaths and Highways:

Thanks were given to the resident who repaired the potholes in Downaway Lane.
DCC Highways were thanked for installing a new gully by Norman's, although it was noted that jetting still needed to be carried out.

Clerk to report a spring by Swallow's Hatch that is flooding the BT Box.

9. To note any correspondence received:

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

An email regarding works being carried out at Norman's prior to a planning permission decision has been dealt with.

10. Parish Matters:

Items 10.1 to 10.3 listed below are ongoing parish matters which have not been possible to progress due to the covid lockdown restrictions and as such have been excluded from recent parish meetings. However, with the easing of restrictions these items have now been reintroduced with a view to progressing them in the coming months as appropriate.

10.1 Cllr A Dewhirst explained that producing a Neighbourhood Plan would enable the parish to set their own criteria for their vision of the village with regard to any future development.

10.2 There was no update on drafting the CIL Community Consultation.

10.3 The Chairman suggested drafting a first responder leaflet style Emergency Plan, to be distributed to all houses.

10.4 The Chairman has reviewed the majority of Parish Council policies and the Clerk will update them on the website.

10.5 The Clerk informed all that the new parish council website is now live.

10.6 It was agreed to keep two public question sections on the agendas, the first to be increased to 10 minutes, the second to be shortened to five minutes.

10.7 The Teignbridge Local Plan consultation is now open, and comments can be made online.

The Council will adjourn for the following item:

11. Planning and enforcement public question time:

A period of five minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

The Chairman explained that the PC ask TDC Planning Department for updates on outstanding applications and enforcement issues prior to each meeting. TDC have advised the PC that there is a backlog in all planning matters due to an increase in workload.

The PC to investigate a report of disused stables in Downaway Lane being re-built.

The Council will convene to conduct the following business:

12. Planning:

To comment on the following application:

21/01278/CAN – The Cones, Connybear Lane, Coffinswell

Fell one cypress.

The Parish Council had no comment to make regarding this proposal.

13. Enforcement Issues:

Items 13.2 to 13.4 listed below are items which have been raised by this Council previously; at this time, we are awaiting further updates / information from Teignbridge District Council.

13.1 There was no update to the various enforcement issues at Norman's, Dacombe.

13.2 There was no update on a planning application at Connybeare Woods.

13.3 There was no update on vehicles and building at the top of Downaway Lane.

13.4 There was no update on stables in Footland Lane.

The Council will adjourn for the following item:

14. General public question time:

Ten minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

The Chairman gave an explanation of camping regulations.

Following the announcement of proposed changes to the Governments Environment Bill, the PC were asked to encourage those wishing to reconnect with nature.

The Council will convene to conduct the following business:

15. To agree the date of the next meeting:

Tuesday 20th July 2021 7:15 pm at St Bartholomew's Church, Coffinswell.

The meeting ended at 8:36 pm

Signed:
Chairman of Coffinswell Parish Council

Dated: